



EXHIBITOR APPOINTED CONTRACTOR (EAC) FORM

If your company plans to utilize the services of any independent contractors other than Freeman, the official general service contractor designated by Texas Food & Fuel Association, this form must be completed and signed by a representative of the exhibiting company. **The EAC must also submit a copy of their Certificate of Liability insurance to ahicks@tffa.com by Monday, May 30.**

Exhibitor Information:

Exhibiting Company: _____ Booth #: _____
Exhibitor Contact: _____
Exhibitor Cell: _____ Exhibitor Email: _____
Exhibitor Signature: _____ Date: _____

The authorized signature confirms that the exhibiting company has committed to use the services of the following Exhibitor Appointed Contractor(s) and they agree:

To read and comply with all show rules and regulations as outlined in the Exhibitor Rules & Regulations and Exhibitor Kit.

To obtain and maintain appropriate insurance coverage as outlined in the Exhibitor Rules & Regulations.

EAC Information:

EAC Company Name: _____
Pre-Show EAC Contact: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Pre-Show EAC Contact Phone: _____ Email: _____
EAC On-Site Contact: _____
Emergency On-site Mobile/ Cell: _____

EACs must check in at the Freeman Service Desk and present photo ID for access. EACs will only be allowed access to the exhibit hall during exhibitor move-in and move-out dates/times. If an EAC needs access to an exhibitor's space at any other time, the exhibitor will need to register the EAC for a name badge.

Please email this completed form along with a copy of the Certificate of Liability insurance to ahicks@tffa.com by Monday, May 30. Questions? Contact Annette Hicks at (512) 617-4302.