



2022 Vehicle Display Form

This form is required for Fire Marshal approval prior to moving in any vehicles and trucks in the Henry B. Gonzalez Convention Center, Exhibit Hall 3. This information will help ensure a smooth move-in for all exhibitors.

Company Name _____

On-Site Contact _____

On-Site Contact Cell _____ On-Site Contact Email _____

Make/Model of Vehicle _____

Truck Dimensions _____

Driver's Name _____ Driver's Cell _____

All trucks and vehicles will move-in Saturday, June 18, 2022. Show Management will send written confirmation of your approved vehicle delivery time.

Please mail or email form by May 6, 2022 to:

Annette Hicks, CMP
Texas Food & Fuel Association
401 West 15th Street, Suite 510
Austin, TX 78701
Email: ahicks@tffa.com

Vehicle Display Safety Regulations: Vehicles may be allowed in the facility for display purposes, provided they meet the following requirements:

- Gasoline powered vehicles on display must have fuel maintained at $\frac{1}{4}$ or less (**5 gallons**) or minimum amount needed for driving in, positioning, and driving out of the exhibit hall.
- Fuel tank caps must be locked or taped shut.
- Battery cables must be disconnected, and the connecting leads wrapped with electrical tape. A master battery disconnect switch may be used to disconnect all electrical circuits.
- The electrical circuit of the vehicle must be completely disabled. Vehicles with multiple batteries may require all batteries in the vehicle be disconnected.
- A vehicle may have an alternate power supply connected if it meets the following criteria:
 - ✓ Constant attendance at the vehicle during open show hours.
 - ✓ Electrical circuits disconnected after show hours & signed off by the Property Owner's representative.
 - ✓ During public display times, fuel systems and the starting circuits shall not be operable (i.e., fuses pulled or circuit breakers disconnected.)
- Vehicle keys must be kept with the security team or show management while vehicle is displayed.
- Vehicle may not operate without prior approval of Fire Marshal and must be present the entire time vehicle is running.

Questions? Contact Annette Hicks
ahicks@tffa.com – direct line: (512) 617-4302