

CITY OF SAN ANTONIO FIRE CODES & REGULATIONS

TRUCK & VEHICLE DISPLAY PERMIT APPLICATION



This application is required for Fire Marshal approval prior to moving in any display vehicles and trucks into the Henry B. Gonzalez Convention Center Exhibit Hall 3. This application must be filled out in its entirety and provided to Show Management by **March 30, 2018**.

Requirements for Vehicles/Trucks and Fuel Powered Engines:

- Liquid-fueled vehicles must have no more than **¼ tank of fuel or 5 gallons (19L)** or whichever is least for driving in, positioning, and driving out of the exhibit hall.
- The fuel tank cap must be either locked or sealed by tape. A locking gas lid on the vehicle is an acceptable means of securing the fuel tank cap.
- Batteries cables must be disconnected. A master battery disconnect switch may be used to disconnect all electrical circuits.
- The electrical circuit of the vehicle must be completely disabled. Vehicles with multiple batteries may require that all batteries in the vehicle be disconnected.
- A vehicle may have an alternate power supply connected if it meets the following criteria:
 - ~ *Building must be sprinkler protected.*
 - ~ *Constant attendance at the vehicle during open show hours.*
 - ~ *Electrical circuits disconnected after show hours & signed off by the Property Owner's representative.*
 - ~ *During public display times, fuel systems and the starting circuits shall not be operable. i.e., fuses pulled or circuit breakers disconnected.*
- Keys to all display vehicles and trucks must remain onsite. Turn keys into Show Management, Dana Fuller or Mel Forehand, prior to leaving the exhibit hall each day.
- Vehicle may not be run without prior approval of Fire Marshal and must be present the entire time vehicle is running.

Mandatory Move-In:

- Show Management requires **ALL** Truck & Vehicle Display Exhibitors to move in on: **Tuesday, May 8 @ 2:30 – 4:30 pm.**

ON-SITE CONTACT & DRIVER INFORMATION			
On-Site Contact		Driver's Name	
On-Site Contact's Cell		Driver's Cell	
On-Site Contact's Email			
VEHICLE INFORMATION			
Make		Model	
Year		Color	
Truck Dimensions			
Engine Fuel Type			
EVENT INFORMATION			
Exhibitor Booth #			
Event Name	Southwest Fuel & Convenience Expo	Event Date	May 10, 2018: 10:30 am - 4:30 pm
Exhibit Hall 3	Henry G. Gonzalez Convention Center		May 11, 2018: 9:00 am - 12:30 pm
Vehicle Arrival Date/Time:	Tuesday, May 8, 2018 – 2:30 to 4:30 pm, Hall 3		
Vehicle Move Out Date & Time	Friday, May 11, 2018 – 12:30 to 1:30 pm, Hall 3		
Submitted By:			



RETURN BY MARCH 30, 2018
(Earlier Preferred)

Dana Fuller, Texas Food & Fuel Association

dfuller@tffa.com | Fax: 512.477.4239 | Questions Call Dana @ 512.617.4307

Southwest Fuel & Convenience Expo | May 10 & 11 | Halls 3